



## CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT

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### MINUTES

February 10, 2020

The Advisory Fire Commission met at a regular meeting on Monday, February 10, 2020 at 7:05 p.m. Vice-Chair Guichard called the meeting to order, and Commissioner Nakano led the salute to the flag.

### ROLL CALL

**Present:** Commissioners: Erel Betser – District I  
Richard “Tom” Chapman – At Large #2  
Michael Daugelli – District III  
Mike Egan – At Large #1 (arr. 7:30 p.m.)  
Walter Fields – At Large Alternate #2  
Matthew Guichard – District II  
Richard Nakano – District V

Fire Chief: Lewis T. Broschard III

**Absent:** Lisa Bartley – At Large Alternate #1  
Debra Galey – District IV

### INTRODUCE AND WELCOME NEW COMMISSIONER – RICHARD S. NAKANO

Vice-Chair Guichard introduced Commissioner Nakano and welcomed him to the Advisory Fire Commission.

Commissioner Nakano is a Martinez resident; recently served two years on Contra Costa County Grand Jury; former Banker, retired from Wells Fargo; also sales and marketing background with American Airlines.

### PUBLIC HEARINGS

- A. Vice-Chair Guichard opened the public hearing on the February 5, 2020 Report on the Cost of Abatement. Hearing no objections or protests to the February 5, 2020 Abatement Report, the hearing was closed. Vice-Chair Guichard then asked for a motion to adopt the Resolution of Confirmation confirming the February 5, 2020 Abatement Report in the amount of \$9,168.17. Vice-Chair Guichard moved that the Commission adopt the Resolution of Confirmation confirming the Abatement Report, seconded by Commissioner Daugelli. Motion passed (AYES: Betser, Chapman, Daugelli, Fields, Guichard, Nakano; ABSENT: Bartley, Egan, Galey).

Commissioner Fields made an additional motion to have District staff adjust or modify any charges found to be incorrect because the charge was entered:

- a) more than once,
- b) through clerical error,
- c) through the error or mistake of a material fact, or
- d) illegally

Motion seconded by Commissioner Chapman. Motion passed (AYES: Betser, Chapman, Daugelli, Fields, Guichard, Nakano; ABSENT: Bartley, Egan, Galey).

### **PUBLIC COMMENTS**

None

### **PHOTOGRAPH COMMISSIONERS FOR 2019 ANNUAL REPORT TO THE COMMUNITY**

The photograph will be taken after the meeting adjourns.

### **CONSENT ITEMS**

A. December 9, 2019 Meeting Minutes

B. Accept and File Reports:

1. Personnel Report
2. Operating Budget
3. Fire Prevention Reports
4. Monthly Activity Reports
5. Suppression Leave Summary
6. Correspondence

Commissioner Fields made a motion to accept and file Items A through B.6. Motion seconded by Commissioner Daugelli. Motion passed (AYES: Betser, Chapman, Daugelli, Fields, Guichard; ABSTAIN: Nakano; ABSENT: Bartley, Egan, Galey).

### **DISCUSSION ITEMS**

A. Declaration of Surplus Equipment – Report of February 4, 2020

Commissioner Chapman made a motion to approve the surplus of equipment listed on the declaration reports of February 4, 2020. Motion seconded by Commissioner Fields. Motion passed (AYES: Betser, Chapman, Daugelli, Egan, Fields, Guichard, Nakano; ABSENT: Bartley, Galey).

## FIRE CHIEF'S REPORT

Reviewed/discussed the February 10, 2020 Fire Chief's report.

## COMMISSIONERS' COMMENTS / ITEMS FOR FUTURE AGENDAS

Egan – Thanks to author of wind event report. It was great reading and a great response from the District. Personnel coming in and staying over is reflective of their commitment.

Nakano – What are your short-term challenges now?

*Chief Broschard – We have a lot of new employees and probationary personnel at every rank and we're very busy. So, two things:*

- (1) Developing medium term plan to deal with operational capacity over the next two to five years. That corresponds with pension obligation bond debt service going down in July 2021 and then away in July 2022. Will give us the opportunity to build a more resilient organization and get our staffing up.*
- (2) Making sure we have a safe environment for our employees. We are focusing on training, safety, and wellness of all of our personnel. That partially involves additional staffing and partially making sure procedures are updated and followed. We're starting our second round of annual physicals with a state of the art program that includes full body scans. Because of this program, significant issues were discovered with a couple of our folks that they otherwise would not have known about. Next element of safety for our personnel will be mental wellbeing for first responders, connecting them with practitioners.*

Fields – Applauds addressing of mental health. Suicide is a real issue. Also, there are grant opportunities available that I think we would qualify for that would benefit CON EMS such as field trial for power/auto loading gurneys. Currently paying the consequences for manually lifting for so long.

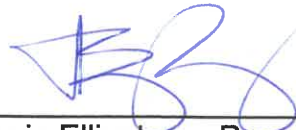
*Chief Broschard – This sounds similar to Lucas device benefits. We will look into it.*

Daugelli – Grandparents of one of my students had a garage fire in Antioch. He said fire department handled everything well.

Meeting adjourned at 8:27 p.m.

## NEXT MEETING DATE AND TIME

The next meeting is scheduled for April 13, 2020, 7:00 p.m.



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Latonia Ellingberg, Recording Secretary